

**Project**

Project Plaza

**Client**

Barclays Capital

**Value**

£15 million

**initiate's role:**

Responsible for managing and coordinating the activities of the internal and external consultants during the due diligence process, facilitating design integration between members of the project team and controlling progress of deliverables.

The main deliverable of the due diligence process was the final report encompassing the work of the various consultants. The report addresses scope, phasing, programme, cost and risk elements allowing the Financial Management and Central Services Department to obtain project approval with a high degree of project certainty.

**Scope of Due Diligence Report**

- Establishment of a project roadmap and linked programme from inception to project approval
- Development of project scope
- High-level risk management
- Finalisation of a corresponding cost plan
- Appointment and management of due diligence consultants; specifically, Mechanical and Electrical and structural designers
- Management of Barclays Capital internal consultants; specifically; information technology, communications, security and catering
- Creation of an optimum project procurement strategy
- Facilitation of discussions with the landlord
- Creation of a high-level safety and security strategy
- Establishment of a linked programme comprising all activities from project approval to project close
- Summarising the above into a Project Execution Strategy

Due Diligence is a critical phase of Projects of this nature and in this case it has helped identify, quantify and mitigate risk prior to Project Approval.

**Outcomes:**

The project approval process introduced based on robust and accurate information as a result of our report.

